

Lake Lavon Baptist Camp



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Dear Sponsor:

We are very excited you are planning on attending summer camp at Lake Lavon. We are looking forward to another exciting summer. This letter will tell you everything you need to know to get ready for camp!!!!

Medical Form

This summer you only have to fill one form out to be a sponsor at Lake Lavon! Everything we need from you is included on the Medical form. Please make sure to fill it out in as much detail as possible -this will help in case of accident or emergency. You will find this form attached to this letter.

Also, thank you all for the wonderful job you did with the new policies from the state. This year we are asking that you provide your own background check, so make sure to attach it to your medical form. If you have no way of doing this we can run those checks for you for a fee of \$10.00, you will also need to attach a copy of the Authorization form (please contact us for this form).

Camp Information

Make sure to click on all the links on your camp's webpage and read any additional information provided there. This additional information will be schedules, bible studies and information from the Camp Director. All of this is very important.

Sponsor Packet from Lake Lavon

Also attached to this letter you will find some information from Lake Lavon. This lets you know what we expect from you while you attend camp.

Child Abuse Training

You will find the links to the Child Abuse Training course on your camp webpage. Please make sure this is taken care of before you arrive at camp. This course can be taken on your own or as a group. Please check with your church or camp director for training times.

Once again we are so excited that you are coming to camp. Get ready for a fun filled week!!!! If you have any questions please contact your camp director or our staff at Lake Lavon, you can do this by emailing us at lakelavonsummercamp@gmail.com

The Lake Lavon Staff

Leader Packet

COUNSELORS

Adult Volunteer Staff Leaders

Bedrock to success in leading youngsters in the Christian camp experience is a vital personal relationship with Jesus Christ as Lord and Savior. Without him we can do **“nothing”** John 15:5), but **“with God all things are possible.”** (Matthew 19:26)

The Roman Road to the saving relationship with the Lord Jesus travels from our need (Romans 3:23) through God’s love (Romans 5:8), through God’s provision (Romans 6:23) and into personal relationship (Romans 10:9,10,13).

The BIBLE is the **“lamp unto our feet and the light unto our paths”** (Psalm 119:105). God’s Word is indeed our camp compass and our guide:

“Therefore, as God’s chosen people, holy and dearly loved, clothe yourselves with compassion, kindness, humility, and patience. Bear with each other and forgive whatever grievances you may have against one another. Forgive as the Lord forgave you. And over all these virtues put on love, which binds them all together in perfect unity...And whatever you do, whether in word or deed, do all in the name of the Lord Jesus, giving thanks to God the Father through Him.” (Colossians 3:12-17)

Your volunteer service to the young people of your church is that of leader, servant, Sheppard, witness, and friend. Your sacrifice is used by God to reach and mold these young lives.

THANK YOU, COUNSELOR

The basic criteria which has been established by the State of Texas for conducting youth and children's camps is met or exceeded by the Lake Lavon Counselor Handbook Requirements.

The following five (5) items summarize the main issues:

1. There must be a minimum of one adult counselor for every ten minor campers. This counselor is required to maintain responsible control of his/her ten campers at all times, day and night. The key is to know your kids, and to foster a spirit of mutual accountability in the campers.
2. The campers are never to be in their dorms without supervision. If a camper is sick and needs to lay down they must be taken to the Health Center. They likewise must not be off in a remote area of the camp unless accompanied by adult counselors.
3. All prescription medication must be taken to the Health Center. The student will have to come to the Center with a counselor and the health care professional will issue the medication in accordance with the instructions of the prescription, in accordance with instructions on back of health form, and in the presence of the counselor.
4. All non-prescription medication is prohibited at the camp. If students have brought any type of medication it must be taken to the Health Center and will be issued by the health care professional. (Students may retrieve their medications at check out time).
5. The campers under your supervision need your continuous personal care attention and prayer support. A safe, well nourished, well watered, and well disciplined camper will be able to hear God's "still small voice" and often will respond by making a life changing decision for Christ Jesus.

FACILITIES STEWARDSHIP

Society today is reputed to have a "throw-away" mentality about their own stuff. Therefore, other people's stuff does not have a chance. Each year our campers break many windows and doors, dismantle furniture and even render pianos beyond repair.

Fact: Lake Lavon Baptist Encampment has 16 buildings and other facilities that are a stewardship of the Grayson, Hunt, Collin, Dallas, Fannin, Kauf-Van and Red River Associational Churches.

Fact: Unless individual or church group who is responsible for damage can be identified, campers' fees and free gifts from our churches pay for the damage.

Conclusion: It helps all of us with lower camp fees and better facilities when we do what we can to protect our camp.

The following is how counselors can help:

To assure that your group is not charged (\$\$\$\$\$) for damage to the building in which you reside—When you arrive, inventory the condition and carefully note things which are broken, cracked, bent, folded, or mutilated. See Building Arrival Checklist.

Rocks are plentiful-kids and things can be broken. Please no rock throwing.

Assure operation of doors and windows as they were designed to be operated. Also, it will be impossible to air-condition the outdoors.

10,000 campers pulling a branch off of a tree makes for a bare tree, maybe a pole. Please help us with ecology.

10,000 campers throw down even one drink or neglect to pick up their scrap paper and by the end of the summer we are up to our eyeballs in trash. Please, place all trash in trash barrels.

Counselors, we ask that you help us by being the "neat police"

Thank you much!

EMERGENCY PROCEDURES

- A. Trauma Injury—When you suspect a trauma or back or neck injury, do not move the camper! Call or send someone to the Health Center so the camp medical staff can assess the situation.
- B. Lost Child-Ask counselors in your immediate area to help in the search. Day time, go to the camp office to inform the camp staff radio network. Night time, call the Lake Lavon Administrator at 972 358 9648
- C. Fire-Use fire extinguisher in the building. Pull pin, direct nozzle at the base of the fire, depress handle until fire is extinguished, and then release handle. Useful for all types of fire (wood, paper, gasoline, grease, etc.). Send for help.
- D. Tornado Warning—The Lake Lavon Staff will be aware of any bad weather that is approaching. When you are notified get campers into nearest buildings-under beds and into bathrooms. Make sure to move quickly but don't start a panic among your campers.
- E. Lightening—Lifeguards will move you out of pools immediately (please assist the guards in getting the children out of the pool) and into pool house or into buildings. Move out of open fields quickly and into nearest buildings.
- F. In the Pool—if you hear the lifeguard blow their whistle 3 times consecutively please begin to slowly move your children from the pool and then proceed to get them dressed and headed back to your dorm. Do this in a calm and orderly fashion, do not alarm the children. This will allow the lifeguards to do their job and help shield the children from getting upset.
- G. In the event of death—campers should be removed immediately from the surrounding area, and the camp program should continue as normally as possible. Tell the campers only what you know: a camper is receiving necessary care. One counselor should stay at the area of the incident if it is safe to do so. The Nurse, Camp Directors, and Lake Lavon Administrator should be notified immediately. Further instruction will be given at that time. There will be NO outside communication with the media. The Lake Lavon Administrator will be responsible for all communication with the media.

Other-

Do not contribute to any camper fears by talking with other counselors about a situation in front of campers.

Do not say anything you do not know is completely true.

Assure the campers that the camper/counselor who is injured is receiving the necessary care by trained people.

If an ambulance is on Camp property, try to get campers away from eye shot of the situation.

Help campers understand that with any suspected back or spinal injury case, the victim will be strapped to a back board and placed in the ambulance or helicopter to prevent further injury. While this looks intimidating to those who have not seen this kind of care, it is standard protocol.

At least one person will meet the ambulance at the front gate and usher it to the victim. If the ambulance had not turned off its siren, it should be requested to do so at the gate before proceeding.

REMAIN CALM AND PRAY!

MEDICAL FORM ADULT

Attendance Dates _____

SPONSOR PERSONAL INFORMATION

Name _____ Age _____ Occupation: _____
Sex M F Address: _____ Married? No Yes
City, State, Zip _____ Spouses Name: _____
Home Phone # _____ Person to Notify in Event of Emergency: _____
Birth Date _____ Relationship to You: _____
Church Member _____ Contact Number: Daytime _____
What Church _____ Evening _____
With What Church are you attending Camp? _____

I promise to obey all camp rules and will cooperate with fellow campers and staff

Sponsors Signature

X _____

SPONSOR HEALTH CARE INFORMATION

Health requirement are **mandatory** per **Texas Youth Camp License** issued by TDH (Texas Department of Health)

Medical History	Treatment Procedures	Medications	Medication Authorization
Please list family physician and health insurance information in the space provide on the back of this form. You may attach a photocopy of your health insurance card.	Lake Lavon has a first aid station which is available 24 hours each day for camper use. Further treatment is provided through a local physician. Parent will be notified whenever off campus care is required.	Sponsors are not allowed to bring either prescription non-prescription medications for self-administration. All prescription medications must be taken to the Lake Lavon Health Center for administration in accordance with the doctor's prescription. Non-prescription pain medications and first-aid supplies are available to sponsors at the Health Center. Please list allergies.	Will you be taking prescription drugs or non-prescription medication while at camp? Yes <input type="checkbox"/> No <input type="checkbox"/> If "yes" please bring medicine in a baggie with your name and church to the Nurse at Registration.

SPONSOR AUTHORIZATION

The information contained in this screening form is correct to the best of my knowledge. In consideration of the receipt and evaluation of this form, I hereby release an individual, church, youth organization, charity, employer, reference or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs of my family, on account of compliance or any attempts to comply with this authorization.

Should my application be accepted, I agree to be bound by the policies of Lake Lavon Baptist Encampment and to refrain from any unscriptural conduct in the performance of my services on behalf of the camp.

I further state that I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENT THEREFOR AND I SIGN THIS RELEASE AS MY OWN FREE ACT. This is a legally binding agreement which I have read and understand.

Workers Signature

Date

**MEDICAL
REGISTRATION
FORM**

Sponsor Name _____
Church you are attending camp with _____

PERSONAL/FAMILY HEALTH CARE INFORMATION

Health Insurance Provider _____ Family Physician _____
Phone # _____ Phone # _____
Insurance policy # _____
Name of Insured _____
Insured Social Security # _____

Note: You may attach a photocopy of your health insurance card with the information listed above visible and readable

In the event of an accident or special health needs, it will be necessary for us to have the below requested information. Please make certain that you have provided thorough and accurate medical information.

MEDICAL HISTORY

- Appendix Removed..... yes no
- Chicken Pox..... yes no
- Fainting Spells..... yes no
- Asthma..... yes no
- Heart Trouble..... yes no
- Convulsions..... yes no
- Diabetes..... yes no
- Allergies to food or medicine?.... yes no
Specify _____
- Any other allergies..... yes no
Specify _____

MEDICAL HISTORY CONTINUED

- Do you have, or have had
- Recent Serious Injury? Yes No
 - Recent Surgery? Yes No
 - Chronic Medical Conditions? Yes No
 - Other Health Concerns? Yes No
- If YES to any of the above, please describe: _____

- Date of last Tetanus Shot? _____

Please make sure to attach a copy of a background check that has been run in the last year.
Simply attaching a letter saying a check has been run will **NOT** suffice-we must have a copy of the results of a criminal background check on file.
This is according to the Texas Youth Camp Safety and Health Act.
For more information regarding this please visit <http://www.dshs.state.tx.us/youthcamp/default.shtm>

The responses to the following questions will be kept strictly confidential.)

1. Have you ever been arrested for, charged with, under probation for, or convicted of either sexual or physical abuse?
 No Yes If yes, please explain (attach a separate page, if necessary)

2. Were you a victim of sexual or physical abuse or molestation while a minor? (If you prefer, you may refuse to answer this question or you may discuss you answer in confidence with the camp or activity director. Answering "yes" or leaving this question unanswered will NOT automatically disqualify an applicant.)
 No Yes